

Colorado Registry of Interpreters for the Deaf (CRID)

Board of Directors Meeting

Denver, Colorado

January 10, 2004

MINUTES

The CRID Board of Directors Meeting was called to order by President, Amy Seiberlich, at 9:20 am. Shawn Goodwin Miller, Kim Sweetwood, Jen Iole, Jenny Miller, Lindsey Antle (alternate for Ilah Jackson), Carie Brannam, Ron Faucett, Ann Topliff, Liana Seeger, Vice President, Amy Seiberlich, President, and Ruth Gribbin-Schmitt, Secretary. Guests: Danelle Jansen.

Welcome/Introductions/Check-in

Each board member had the opportunity to share experiences, plans, hopes, ideas, and concerns. Discussion of challenges faced by Affiliates allowed an opportunity to gain from other affiliates' perspective with similar situations and successes.

9:49 am Ron Faucett joined the meeting.

Additions to the Agenda

- Spoken Language interpretation training discussion to New Business.
- Educational Interpreter Advisory Board discussion to New Business.

Approval of the Minutes

Minutes were approved as written.

Motion B2003.8 by Lindsey Antle that we adopt the agenda as amended. **Motion passed.**

Region IV Update

Amy Seiberlich reported on the Region IV Update: She was unable to participate in the last Region IV meeting. We need to start sending CRID meeting minutes to RID's national office. We sent a list of CRID officers for Region IV recognition. The next scheduled Region IV meeting is March 20, 2004 from 8:00 am to 10:00 am, and Amy Seiberlich welcomes other members to participate.

President's Report

- There is a heightened emphasis on RID supporting Affiliate Chapter Presidents; beginning with the comments made by Angela Jones at the 2003 RID Conference. The first manifestations of that commitment are the new Affiliate Chapter Handbook, and the RID Affiliate Chapter President's Yahoo discussion group being chaired by Ben Hall.
- Amy Seiberlich received an update from Glenace Humphrey showing RID membership growing to an anticipated 15,000 members.
- CRID local affiliates will again compare the RID membership list and the CRID membership list to contact those who hold RID membership but not CRID membership.
- Amy Seiberlich reported that she made an error in the newsletter regarding the board discussion and motions from the Business Meeting floor pertaining to money. No motion was passed during our November board meeting, there was only discussion regarding Business Meeting motions.

Financial Report

Genie Searcy had a family emergency, so we don't have a report today.

Committee Reports

Liana Seeger reported that most of the current committee reports were published in the Jan/Feb CRID...In Touch.

Legal Interpreting Committee (LIC): The committee recently met and established a new subcommittee called the DVRayscale committee, and JoAnn Huss will lead that subcommittee.

Membership Development Committee: They are discussing a possible restructuring/expansion of the committee which may incorporate a name change. We currently have 206 members in good standing. Tricia Gravelle is still working on processing renewals.

Bylaws Committee: Lindsey Antle reported that the Bylaws Committee had a meeting scheduled, but they postponed that meeting. They will be rescheduling today. They will be looking deeper into the content of the bylaws, as opposed to mere grammatical changes. LindseyAntle@hotmail.com is the email address to send remarks or information suggestions for changes.

Fundraising Committee: The committee has scheduled a state fundraiser for February 21, 2004 in Vail called the "Signing Community Ski Day at Vail."

Web Page Committee: The committee asks that members carefully read the posted information and contact them with each revision separately. They want to post calendar events. The contact email is cridweb@colorado.edu.

CAD Report: CAD's current focus is on the Deaf Awareness Committee (DAC), which was renamed from Deaf Awareness Month (DAM). The committee will be requesting grant funding and are planning events in September. June 26, 2004 is tentatively scheduled date for the 100-year celebration for CAD. CAD was established in 1904.

Affiliate Reports

Western Slope: Carie Brannam distributed contribution request letters to local affiliate officers to help solicit donations for the 2004 CRID Conference. The conference schedule is complete and will be printed in the Jan/Feb newsletter along with a call for interpreters. Presenter agreements are in the process of being sent.

Motion B2003.9 by Lindsey Antle that CRID purchase 2 advertisements in the CAD newsletter to promote the 2004 CRID Conference. **Motion passed.**

Mile High: We did a gift-wrapping fundraiser over the holidays. We need a new Hospitality Chairperson. The current President and Secretary have decided not to run for another term. Starting in March, the meeting location will be changed.

Northern: We scheduled the 5th Voicing Workshop on the same day as our scheduled meeting January 17th. We had a successful gift-wrapping fundraiser netting roughly \$500.

Pikes Peak: We just finished the 2003 Christmas fundraising gift-wrapping netting about \$600. Jan 31st is our planned Cripple Creek fundraiser as advertised in the CRID...In Touch. We scheduled a workshop entitled "Processing the Message for Meaning" on February 20th & 21st.

Break

Unfinished Business

Action Items:

Re: 3-2-02 {2} Done.

Re: 5-31-03 {4} Done.

Re: 9-6-03 {5} No longer possible due to a change in Kim Sweetwood's employment situation.

Re: 11-8-03 {1} Done.

Re: 11-8-03 {2} Done.

Re: 11-8-03 {3} Done. A box of postcards was printed by Kinkos for Pikes Peak at a discount, as CSDB had a charge. Kim Sweetwood will be the CRID contact to handle sympathy and happy occasion cards.

Re: 11-8-03 {4} Still in process.

Re: 11-8-03 {5} Done.

Re: 11-8-03 {6} Amy Seiberlich needs more guidance from the makers of the motion so the board can make selections. This will be a March Board Meeting Agenda item.

12:45 pm Ron Faucett left the meeting.

Financial Impact Motion: Rather than deny members an opportunity to submit motions with a fiscal impact from the floor at the 2004 Conference, motions may be referred to committee, at the chair's discretion, for further investigation into financial impact.

Break

Survey question #2: Ruth Gribbin-Schmitt and Amy Seiberlich hope to have a summary of the results of survey question #2 ready for publication in the March/April newsletter.

Affiliate information to the webpage: Please use this to its full potential by submitting affiliate minutes, bylaws, events, workshops and the like to the Web Page Committee.

Liability Insurance: We are still seeking liability insurance.

Voucher System: Not yet developed.

Non-profit status update: Amy Seiberlich is working with the RID National Office to obtain a letter verifying our tax-exempt status under RID. We are in a holding pattern right now, but the letter will be shared with local affiliate presidents once received.

Induction update: Amy Seiberlich met with Anna Witter Merithew to discuss induction. More information will be shared once a decision is made about how to incorporate this concept and we have a cleared idea about how this may play out.

Non-discrimination Policy: Amy Seiberlich will be accepting questions and comments on the proposed policy until March 1st. The policy will be voted on by the Board at the March 6th meeting.

New Business

2:03 pm Lindsey Antle left the meeting.

Board planning for 2004 State Conference: We need to actively recruit for officer positions prior to the conference. Committees and Affiliates need to develop a specific year-end report for printing including goals as well as accomplishments. Committees making budget requests need to itemize their request. Motions deadline is February 1, 2004.

Membership Development Committee structure: As noted in committee reports, the committee may be restructured and/or expanded in an effort to continue to grow membership.

Overall committee structure: We need to analyze the overall committee structure of CRID to determine whether or not it still meets the needs of the organization.

Email discussion facilitation procedure: The board will be trying a new email discussion format, modified from the format used by the National Board, to help streamline the business done via email.

Past president/Member at Large positions: For the sake of knowing roles, responsibilities, board continuity, and facilitating transitions of officers we are investigating the concept of past president, member at large and/or president pro tem positions. Flip charts will be posted at the 2004 Conference to solicit membership input on the idea of creating on or more of these positions.

Support for Region IV Conference:

Motion B2003.10 by Jenny Miller that we send Oklahoma RID, the host of the 2004 Region IV Conference \$500 to support the Region IV 2004 Conference. **Motion withdrawn.**

RMDS request: We received a request for funding a student leadership forum. No action taken.

Break

Record keeping - how, where?

CRID records were recently turned over to Amy Seiberlich. There is a great deal of valuable information that needs to be sorted through and organized. Board members will work together to help accomplish this feat.

All day retreat: Our March 6, 2004 will be devoted to the 2004 CRID Conference and Brainstorming and further developing today's new business. No new business will be addressed in our March Board Meeting.

Meeting Schedule:

March 6, 2004: 9:00 am to 4:00 pm at Kaiser and Mile High will take care of refreshments.

May 22, 2004: 9:00 am to 4:00 pm at Kaiser and Pikes Peak will take care of refreshments. Retreat dates will be determined during the March 6, 2004 Board Meeting.

Educational Interpreter Advisory Board: Colorado Department of Education has formed a new Advisory Board to take-up where the Educational Interpreter Task Force concluded. There will be a transitional meeting for the Educational Interpreter Task Force the new Educational Interpreter Advisory Board on January 22, 2004. Ruth Gribbin-Schmitt and Mah-rya Proper were both accepted as members of the newly formed CDE Educational Interpreter Advisory Board.

Announcements:

Information printed in the newsletter for the Conference gets counted as advertising by the Post Office, but Shawn Goodwin Miller will appeal their decision.

Action Item:

1. In hopes of increasing awareness of opportunities and other state's participation, Amy Seiberlich will ask that other state affiliates in Region IV publicize their information, workshops, and events in the VIEWS.
2. Affiliates will contact people who hold RID membership and do not hold CRID membership to learn why, and to offer CRID membership information.

3. To streamline & promote the membership renewal process, Affiliates will discuss membership renewal benefits individually and the affect of renewals on the organization. Also, affiliates will discuss renewal ideas.
4. Kim Sweetwood will bring a sample postcard and a sample greeting card to the March Board meeting.
5. Shawn Goodwin Miller will prepare ideas on how to mentor/educate members regarding business meeting protocol and participation.
6. Jen Iole will compile a list of topics for discussion flip-charts for the 2004 Conference.
7. Jen Iole and Liana Seeger will evaluate current committee structures in relation to how the committees function.
8. Jenny Miller will investigate and propose information regarding a possible president protem board position.
9. Shawn Goodwin Miller will investigate a possible past president board position.
10. Shawn Goodwin Miller will "pass the hat" at the next Mile High meeting to support the RMDS funding request.

Meeting adjourned at 4:00 pm.

E-mail Motions

Motion E2003.8 by the CRID Scholarship Committee that the following scholarships be awarded: May-rya Proper, \$175 for RID Performance Testing and Linda Contrucci, \$100 for EIPA testing.
Motion passed.

Motion E2003.9: by Jen Iole that the CRID State Board send \$500 to the Region IV conference planning committee to be used toward the purchase of tote bags. Second by Liana Seeger. **Motion passed.**

Motion E2003.10: by Amy Seiberlich that in an effort to protect our members and financial assets, that CRID purchase a General Liability Insurance Policy as quoted by Brown & Brown Insurance. Seconded by Shawn Goodwin-Miller. **Motion passed.**

Motion E2003.11: by Shawn Goodwin Miller that we purchase 500 personalized pens, CRID specific, for \$95 from www.websitelables.com for the R-IV goodie bags. Seconded by Liana Seeger.
Motion withdrawn.