

## **Colorado Registry of Interpreters for the Deaf (CRID)**

State Board of Directors Meeting

Boulder, Colorado

November 5, 2004

The CRID Board of Directors Meeting was called to order by President, Amy Seiberlich at 6:50 p.m. Present were Jen Iole, Shawn Goodwin Miller, Sue Adams, Ilah Jackson, Kim Sweetwood, Carie Brannam, Jenny Miller, Genie Searcy, Treasurer, Liana Seeger, Vice President, and Ruth Gribbin-Schmitt, Secretary.

Guests: Sue Ann Von Feldt, Lorae Merritt, and Barbara-Jean Slopey

### **Call to Order**

#### **Additions to / approval of agenda**

DAWMSF will be tabled until our January Board Meeting.

**Motion B2004.08** by Jenny Miller that we approve the agenda as amended. **Motion Passed.**

### **Approval of Minutes**

**Motion B2004.09** by Carie Brannam that we approve the minutes as written. **Motion Passed.**

### **Region IV Update**

- Discussion about the 2005 July 10-15<sup>th</sup> RID National Conference in San Antonio Texas.
- Oklahoma issued a challenge to have 50 or more members attend from each state chapter.
- Region IV has revitalized their scholarship committee and Amy Seiberlich is serving on this committee.
- The 2004 Region IV Conference books are still being calculated, and initial figures are positive.
- We need to look into having our books audited and our state treasurer bonded.
- We will consult a CPA regarding the frequency our books should be audited.
- There's a sample format for affiliate reports that we can use for board meetings. We request that CRID Affiliate Presidents commit to email their reports to our President and Secretary a week prior to each board meeting.

**Motion B2004.10** By Shawn Goodwin Miller that we give our State Treasurer the authority to hire an independent CPA service to audit CRID's financial statements with the expenditure for services not to exceed \$500. **Motion Passed.**

### **President's Report**

- The Deaf Community is looking into establishing a Deaf Plaza. Barbara-Jean Slopey is volunteering to serve on their board.
- The National Hands and Voices President lives in Colorado. Partnering with their organization could be a powerful collaboration. Amy Seiberlich will be meeting

- with Hands and Voices, and she has asked that we poll K-12 interpreters for what they would hope for with a CRID/Hands and Voices Relationship.
- Ombudsmen committee concluded that grievances against RID Certified Interpreters can be filed with RID, and the committee is still looking into monitoring of local services.
  - Comments are still being accepted for RID's proposed policy for RID Board Member's stipends.
  - The positions of State Secretary and State Treasurer are both up for election, elections will be held via mail referendum. The results will be announced at the 2005 CRID State Conference.
  - Amy Seiberlich has been asked to serve on ASLTA's screening committee.

### **Unfinished Business**

3-6-04 {2} Done.

5-22-04 {3} Done.

5-22-04 {9} Done.

5-22-04 {14} In Process, some questions have been answered, but more questions were posed (liability, whether a contract is required, whether a physical address is required).

5-22-04 {16} Done.

9-11-04 {1} Done. Not worth holding a permit.

9-11-04 {2} Done.

9-11-04 {3} Done.

9-11-04 {4} Ongoing.

9-11-04 {5} Done.

9-11-04 {6} Done.

9-11-04 {7} Pending. Amy Seiberlich will take on this responsibility.

9-11-04 {8} Done.

9-11-04 {9} Done.

9-11-04 {10} Pending.

9-11-04 {11} Moot.

9-11-04 {12} Done.

9-11-04 {13} Done.

### **New Business**

#### Conflict of Interest Policy

Anna Witter Merithew is drafting a conflict of interest policy for CRID.

#### Leilani Johnson – death in family

We would like to get a card sent.

#### RID prep materials

Postponed until our next meeting agenda.

#### Affiliate reports for upcoming meetings

Action Items:

- 1) Each affiliate secretary will send information promoting the 2005 RID National Conference to their membership to get at least 50 members to attend.
- 2) Ruth Gribbin-Schmitt will send a current board roster to RID & to Glenace Humphrey.
- 3) Genie Searcy will follow up with RID's membership services regarding our non-profit status and financial status.
- 4) Genie Searcy will file an IRS form 990 which is due to the IRS by November 15, 2004.
- 5) Amy Seiberlich will file an annual report and copy of the financial statements to RID at the end of the fiscal year.
- 6) We will inform the membership that CRID is looking into having a voluntary audit, and that we are looking for a connection to an auditor that would be willing to audit CRID's books at a discount.
- 7) Amy Seiberlich will have the Region IV reports posted to [www.coloradorid.org](http://www.coloradorid.org).
- 8) Amy Seiberlich will check with Lindsey Antle regarding a nominations deadline for State Officers.
- 9) Amy Seiberlich will check with Lindsey Antle regarding affiliate elections, and she will ask if there is a possibility to add the affiliate officer elections to the mail-in ballot.
- 10) Amy Seiberlich will put something out to the Region Presidents inquiring if they accept credit cards.
- 11) Jen Iole will investigate Paypal for merchant services.

**Motion B2004.11** Kim Sweetwood motioned to adjourn. **Motion Passed.**

Meeting adjourned at 9:48 p.m.

#### **Email Motions**

**Motion E2004.01** by Ilah Jackson that the CRID State Board approval the proposed budget for the 2005 State Conference. **Motion Passed.**