

## **Colorado Registry of Interpreters for the Deaf (CRID)**

State Board of Directors Meeting

Denver, Colorado

January 15, 2005

The CRID Board of Directors Meeting was called to order by President, Amy Seiberlich at 9:05 a.m. Present were Jen Iole, Shawn Goodwin Miller, Carie Brannam, Kim Sweetwood, Ilah Jackson, Jenny Miller, Liana Seeger, Vice President, Genie Searcy, Treasurer, and Ruth Gribbin-Schmitt, Secretary.

Guests: Barbara-Jean Slopey, Jennifer Pfau, and Brenda Nowicki.

We began the meeting with a check-in.

### **Additions to/ approval of Agenda**

**Motion B2004.12** by Kim Sweetwood that we approve the agenda as written. **Motion Passed.**

### **Approval of Minutes**

**Motion B2004.13** by Shawn Goodwin Miller that we approve the minutes as written. **Motion Passed.**

### **Affiliate Reports**

Northern Colorado: We have good ideas for workshops we want to offer. We had a successful fundraiser with Barnes and Noble. We are facing a challenge with member participation at our regular meetings. Jenny Miller called Northern Colorado members and asked them what they wanted for Christmas.

Mile High: We last met November 20<sup>th</sup>, and we discussed having a link on [www.coloradorid.org](http://www.coloradorid.org) to Karen Boyd, American Sign Language Teachers Association of Colorado (ASLTAC). Shawn Goodwin Miller is having the CRID Standard Practice Paper (SPP) printed and available. Our hope is to distribute a letter from CRID and the CRID SPP to agencies and schools. Amy Seiberlich suggested that we ask the Publications Committee to print the CRID SPP to distribute at the 2005 CRID Conference in Colorado Springs. Amy Seiberlich asked Shawn Goodwin Miller to speak with the Mile High Membership in more detail to determine their hopes with dissemination of the CRID SPP. The 2006 CRID Conference will be April 21-23<sup>rd</sup>.

Western Slope: We last met in November, and we will be meeting again this week. We had six people at our last meeting, which is a success. We have \$3,500 in checking and \$3,100 in savings.

Pikes Peak: We've been doing a lot of fundraising with the World Arena, Albertsons, and gift-wrapping. Our 2005 CRID Conference Budget has been approved. We are trying to increase membership involvement, so we held our last meeting at a restaurant. Our next meeting is scheduled for February 5<sup>th</sup> at CSDB.

## **Committee Reports**

Mentoring Committee: We are trying to connect with Cheryl Johnson from CDE to determine what funding they can commit to and to see if what we are proposing fits with what CDE would like. We have a time slot at the 2005 CRID Conference for an Intro to Mentoring Workshop. David Justice and Mah-rya Proper have drafted a mentor and a scholar application.

Diane Alexis Whipple Memorial Scholarship Fund Committee: We developed criteria, and the application deadline will be March 31, 2005. The application will be in the next issue of the CRID...In Touch, and it will be posted at [www.coloradorid.org](http://www.coloradorid.org). Awards will be made at the 2005 CRID Conference.

Scholarship Committee: When the Scholarship Committee held it's October application review Amy Seiberlich neglected to send out a motion to approve the scholarships that we were in favor of awarding. "Recipients" were notified of their award without the full board's approval. Needless to say, we are a bit embarrassed and apologize profusely for the oversight. The good news is that you/we awarded money to the following members:

Tricia Frank \$300 - for RID Region IV Conference registration and hotel costs

Heidi Carey \$150 - for EIPA testing

Ruth Gribbin-Schmitt \$225 - for RID performance testing

Amy Sieberlich asked Lindsey Antle, Bylaws Chair, how to proceed; Lindsey Antle suggested Amy Seiberlich promise to NEVER do it again, and to get something on paper that outlines our procedure so that this doesn't get overlooked again. I will be developing something that can be added to our current Policies and Procedures and have it ready for review at our next meeting on January 26th.

Looking ahead, we currently have 2 applications pending review. The next application deadline is April 15th.

Publications Committee: We have been busy! We have finished our first issue with a new chair, which unfortunately got out late, but was a good learning experience. To facilitate a smoother process, we have implemented a publications calendar for the March/April issue. We will also begin actively seeking a volunteer to take over the advertising responsibilities with the March/April issue. So please contact Dora Veith or Amy Seiberlich with the names of any likely candidates.

After a great deal of discussion, the committee agreed to the following term limits:

"Members of the Publications Committee will be appointed for a 2-year term. Members may continue to serve the Publications Committee for up to 3 consecutive terms if they are willing and able."

Current committee members are uncomfortable with attaching term limits to their current positions, believing a "re-up" today is unreasonable because they were not aware of the limits prior to volunteering. Most of us volunteered under a "as long as you are willing and able" commitment. As a result, we ask the CRID State Board to allow a "Grand

fathering” of the proposed term limits. The current committee has agreed to these terms with these provisions:

- Current committee members may vacate their positions at any time in the next 2 years without failing a commitment.
- Current members who do not leave within the next 2 years are to make a 2-year recommitment in January 2007 and are limited by the 3 term maximum.
- New committee members are asked to make a 2-year commitment.

Since the chair position was recently filled in December 2004, a 2-year commitment of January 2007 is fair and reasonable.

### **Community Reports**

**RMAD:** was very active in setting up meetings for teens and youth, and the hope is to set up a building/Plaza. A feasibility study is needed.

Jennifer Pfau presented information on CAD and CQSI.

**CAD:** Convention is being held August 11-14<sup>th</sup> 2005 in Colorado Springs and will focus on membership development. Come visit their website at [www.deafveditz.org](http://www.deafveditz.org). CAD has been involved with helping to pass the ASL bill for teaching. We need to determine how to pick our next CRID CAD representative.

### **Colorado Quality Standards for Interpreters (CQSI):**

CSQI's Mission:

- 1- Promote sign language interpreting as a profession
  - 2- Regulate and monitor the professional of sign language interpreting
  - 3- Establish and maintain standards for this profession
  - 4- Regulate the registration, examination and licensure processes of Sign Language in the State of Colorado
- CAD Board identified the need of the quality standards for interpreters.
  - Appointed Cliff Moers as a Chair
  - CSQI-Consumer Driven committee began to meet in August 2004 every other Wednesday
  - Takes up where Deaf Organizations of Colorado (DOC) left off in 1996. DOC group proposed to the legislature with the same concept however, the bill was revised to focus on the education interpreters.
  - CSQI-collected inputs from The Legal Interpreting Committee-CRID, DVR, CDE, CCDHH, and DORA.
  - Collect horror stories from consumers-community members: Definition of “horror” stories: stories from professional interpreters are welcome i.e. an example: a “signer” taking assignments to interpret for doctors

- After the input, CSQI will begin to focus on DORA application that would need to be submitted by July 1, 2005. (18 month process)
- After all goes well, the bill will be submitted in Jan 2007.

Still under consideration, whether the bill will be “communication access” to cover the auxiliary aids such as real time captioning, cover educational interpreters, legal interpreters, freelance interpreters, etc.

A home board is needed for licensing interpreters.

Currently focusing on DORA application.

Any questions, please do feel free to contact Cliff Moers, Chair [cjmoers@comcast.net](mailto:cjmoers@comcast.net) or 720.922.9742 TTY

### **Financial Report**

CRID’s checking account balance is \$10,798.47, and we have over \$14,000 in savings.

### **President’s Report**

- The Gallaudet Leadership Institute is scheduled for February 11-13<sup>th</sup>, 2005.
- RID Group Registration Rate: CRID Members can collaborate with other states to get the group rate. Interpreting Solutions, Inc. is an organizational sponsor, and we can join their group registration. Interpreting Solutions will need to postmark registrations by February 1, 2005.
- CSC follow-up: LeWana Clark is still interested in having a dialogue that may happen during the Allies Workshop.
- RID Press Release follow-up: Press Releases, updates, and material of any type comes to RID’s office, the information is shared within RID’s office & they determine if they want to disseminate the press release.
- Change in our business meeting format: our meeting today was reordered. Amy Seiberlich solicited feedback on continuing with our new format to allow for leadership training opportunities during our meetings. We will look to implementing our leadership training opportunities beginning with our May 2005 meeting.

### **Region IV Update**

The Region IV Update is posted to [www.coloradorid.org](http://www.coloradorid.org).

### **National Office Update**

The deadline for nominating members for RID awards is fast approaching. The RID 2005 Conference registrations are now being accepted.

### **Unfinished Business**

Action Items:

5-22-04 {14} Moot, see action items, 5, 6 & 7 from today’s meeting.

9-11-04 {4} Done.  
9-11-04 {7} Pending.  
9-11-04 {10} Moot.  
11-05-04 {1} Moot.  
11-05-04 {2} Done.  
11-05-04 {3} Pending, Genie Searcy will get written verification from RID of our 501(c)(3) so we can get an updated non-profit status from the IRS.  
11-05-04 {4} Pending.  
11-05-04 {5} Pending, not yet at year end.  
11-05-04 {6} Done, written into president's letter.  
11-05-04 {7} Done.  
11-05-04 {8} Done, nominations are due by February 15, 2005 for State Secretary and State Treasurer.  
11-05-04 {9} Done, at this time, affiliate elections will be held independent of conference.  
11-05-04 {10} Done.  
11-05-04 {11} Done. Paypal takes a very small percentage (around 4%) for their services. The only drawback is that the user must register with Paypal.

CRID office: The idea of a CRID office is still being investigated.

### **New Business**

New Alliance: Brenda Nowicki presented on the New Alliance, a committee composed of representatives from CRID, Hands and Voices, CDE, and the educational interpreting community. The goal is to improve relations and communications between parents of deaf and hard of hearing students, teachers, interpreters, and administrators. The committee is also hoping to empower students to self advocate for their own communication needs.

Testing Books: Jenny Miller has looked into establishing an RID Testing Lending Library, and she asked the DOIT Center about administering the Library, and they will. Jenny Miller will write an article for the next issue of the CRID In Touch.

Conflict of Interest Policy: Amy Seiberlich asked us to share the proposal with members for feedback, so we can discuss this policy at our next board meeting.

State Conference: We determined what materials would be submitted for the 2005 CRID Conference proceedings manual. Information to be included in the proceedings manual must be submitted by April 1<sup>st</sup> for loose materials to be included. Annual Business Meeting Motions must be received by Lindsay Antle by February 1, 2005. We shared and discussed the 2004 CRID Conference feedback flip-chart information.

CRID Health Insurance: CRID was unable to secure a policy for our state only, however RID offers group health, dental, and liability insurance rates.

Conference Interpreter Swap: Tabled.

CAD Representative Position: Discussed appointing a new CAD representative with Jennifer Pfau, Jennifer will talk with CAD about how they would like to fill the current vacancy.

Policy for distributing press releases locally: Tabled.

Policy for posting events on webpage and for distributing information via our email distribution list: Tabled.

### **Action Items**

- 1.) Amy Seiberlich will ask the Publications Committee to print a supply of the CRID Standard Practice Paper for the 2005 CRID Conference.
- 2.) Jen Iole will write a short "Did You Know" article for the next CRID In Touch Issue.
- 3.) Jenny Miller and Amy Seiberlich will write an article on how to make changes within our organization for the next CRID In Touch Issue.
- 4.) Amy Seiberlich will email a list of possible leadership training topics to each CRID Board member for feedback & volunteers to present on topics.
- 5.) Jen Iole will write a proposal for service, access, and costs for both CRID and the members using paypal.
- 6.) Jen Iole will send a query to affiliate presidents for membership dissemination asking if they would be interested in paying their membership or conference fees via credit card or Paypal
- 7.) Amy Seiberlich will investigate using RID's merchant account.
- 8.) Genie Searcy investigated the costs of having an audit (\$1,000) and the CPAs she spoke with suggested we save our money and self audit. Genie Searcy will check with Catherine Hoepfer to see what she would charge.
- 9.) Shawn Goodwin Miller will investigate non-profit group medical insurance.
- 10.) Amy Seiberlich and Lindsey Antle will draft a motion regarding the proposed President Elect position to be presented at the 2005 State Conference.

**Motion B2004.14** by Ruth Gribbin-Schmitt motioned to adjourn 4:01 p.m. **Motion Passed.**

### **Email Motions**

**Motion E2004.02:** by the Scholarship Committee that the following scholarships be awarded:

- Janet Batchelder - \$250 for assistance with Spring 2005 tuition,
- Karen Diamond - \$225 for the RID OTC Performance test,

- CRID CDI subcommittee - \$270 for the purpose of sponsoring 10 prospective Deaf members at the current pro-rated membership rate of \$27.

**Motion passed.**

**Motion E2004.03:** by the CRID Scholarship Committee that the CRID Policies & Procedures, IX, be replaced with the following policy:

## **IX. SCHOLARSHIP FUNDS**

Scholarships to help defray the cost of attendance at RID and CRID conferences, attendance at workshops, RID testing, CEIC testing and applicable professional development endeavors will be made available as funds allow and at the discretion of the Scholarship Committee. Procedures for scholarships are as follows:

- 1) Applications will be reviewed by the Scholarship Committee four (4) times a year. Application deadlines are January 15th, April 15th, July 15th and October 15th. Scholarship applications are available at all times on the CRID website ([www.coloradorid.org](http://www.coloradorid.org)) and by mail or email upon request.
- 2) All proceeds from the CRID Silent Auction held at the annual CRID state conference will be designated for the scholarship fund.
- 3) Scholarship monies will be given with priority to CRID members who have not received a CRID scholarship within the past two years. Award considerations will be based upon:
  - a) an individual member's contribution to CRID,
  - b) an individual's proposed reciprocation to CRID: a gift of time, skills or knowledge,
  - c) completeness and thoroughness of the submitted application form,
  - d) clearly stated objectives for the use of the scholarship money, and
  - e) whether or not the scholarship request is in line with the current goals of the organization.
- 4) The Scholarship Committee will review all applications received by the deadline and make award recommendations to the CRID State Board in the form of a motion. Once approved by the Board, the Scholarship Committee Chair will inform applicants of the committee's decision.
- 5) Scholarship recipients must contact the CRID State Treasurer to claim their award and make payment arrangements before the next review cycle deadline. Failure to do so will result in the loss of the award and the applicant will be asked to re-apply if funds are still needed.
- 6) Scholarship recipients will be asked to submit proof that the awarded funds were used as requested such as a copy of a workshop certificate of completion or attendance, verification of completion of testing, etc.

**Motion passed.**

**Motion E2004.04:** by Ilah Jackson that the CRID Policies & Procedures VI. Benefits of Membership, Section 1, A be amended to include: A. 5) *Can vote at their local affiliate business meetings* and amend the CRID Policies & Procedures VI. Benefits of Membership, Section 1: B.2) to read: *"have voting rights at their local affiliate business*

*meetings and at the CRID Annual Business Meeting." Motion passed.*